

Directions for the Establishment of Gender Equity Education Committee of National Taipei University of Education

Approved by the 158th Administrative Council on Apr. 6, 2005
Amended by the 3rd Administrative Council on Oct. 5, 2005
Amended by the 8th Administrative Council on Mar. 1, 2006
Amended by the 10th Administrative Council on May 3, 2006
Amended by the 30th Administrative Council on Jan. 9, 2010
Amended by the 55th Administrative Council on Mar. 3, 2010
Amended by the 79th Administrative Council on Feb. 29, 2012
Amended by the 112th Administrative Council on Nov. 26, 2014
Amended by the 120th Administrative Council on Aug. 26, 2015
Amended by the 140th Administrative Council on Apr. 26, 2017

1. In order to promote substantive gender equality, eliminate gender discrimination, uphold human dignity, and improve and establish education resources and environment of gender equality, National Taipei University of Education (hereinafter referred to as the school) sets up a gender equality education committee (hereinafter referred to as the Committee) based on In accordance with the provisions of Article 6 in the Gender Equality Education Act.
2. The tasks of the Committee are as follows:
 - (1) Integrate related resources in various departments of the school, draft gender equity education projects, and implement and examine the results of the projects.
 - (2) Plan and implement activities related to gender equity education for students, staff, teachers, and parents.
 - (3) Research, develop and promote courses, teaching, and assessments on gender equity education.
 - (4) Draft and implement regulations on gender equity education and prevention of sexual assault and sexual harassment on campus, establish mechanisms to coordinate and integrate related resources.
 - (5) Investigate and handle cases related to the Gender Equity Education Act, the Gender Equality in Employment Act, the Sexual Assault Prevention Act and the Sexual Harassment Prevention Act.
 - (6) Plan and establish a safe and gender-fair campus.
 - (7) Promote gender equity in family education and social education at community level.
 - (8) Other matters related to gender equity at school or community level.
3. The committee consists of seventeen to twenty-one members, who serve a term of two years; those reelected may continue to serve. The President shall be chairperson of the Committee. The ex officio committee members include Vice President, Dean of Academic Affairs, Dean of Student Affairs, Dean of General Affairs, each dean of the colleges and the director of Personnel Office. Other members include four to six teachers, two to three staff and janitors and two to three students. At least half of the

Committee members shall be women. Each of the departments and offices shall respectively select a teacher and a staff/janitor with gender awareness, and The president shall select and employ among these candidates for the Committee members. Student members are elected by the Student Union; there should be at least one member of the student community with gender awareness.

Personnel who are engaged in on-leave research, studying abroad (including lectures or training), full-time training, secondment and leave of absence shall not serve as members of the Committee. If a member is vacant in employment due to certain reasons, the position should be replaced by a new member recruited by The president The term of a successor shall be until the expiration of the original term.

The Committee shall set up an executive secretary, who shall be the Chief Secretary, to coordinate the work and contact matters of the working groups in the Annual Gender Equality Education Implementation Plan of the Committee and the administrative matters relating to the affairs of the Committee.

4. The Committee has five working groups to formulate annual Gender Equality Education Implementation Plan and to carry out the tasks:
 - (1) The Gender Education Curriculum Group, which is responsible for the planning and implementation of gender education courses.
 - (2) The gender library materials group, composed of a library editorial group and responsible for planning and implementing gender issues related to library data construction.
 - (3) Friendly and safe campus space construction group, organized by the general affairs department and responsible for planning and implementation of campus space facilities related matters.
 - (4) Campus safety maintenance team, organized by the Student Safety Division and responsible for the maintenance and prevention of campus personal safety.
 - (5) Gender equality concept promotion group, organized by the Counselling Division and responsible for promoting the concept of gender equality and advocacy of sexual assault prevention and control concepts.
5. The committee members form rotation groups to conduct preliminary examinations for incidents. The Committee may organize an investigation team to handle a campus sexual assault, sexual harassment, or sexual bullying incident. The investigation team consists of three to five members. The vice president or the Committee will select a convener. Depending on the status of the incident and the identity of the parties, the Committee shall designate the Student Assistance Division or the Personnel Office for incident investigation, coordination and contact. The remaining members, approved by the convener, will be employed until the end of the incident.

Half of the members of the aforesaid team shall be women. Some members may be

invited from outside the school when necessary. At least one-third of the investigation team shall be composed of experts or scholars specializing in the investigation of incidents of sexual assault, sexual harassment, or sexual bullying. The investigation team shall include representative(s) of the applicant's school when the two parties involved belong to different schools.

6. The committee shall organize meetings at least once a semester, and convene an interim meeting based on the actual needs. When necessary, the relevant personnel shall be asked to attend the meeting.
7. The school shall designate budgeting in accordance with all the projects planned by the Committee.
8. The Committee may recommend or appoint relevant units, departments or individuals to organize advocacy activities, run relevant courses, develop teaching materials or conduct research.
9. The Directions are passed by the Administrative Council and implemented after approved by The president.